

My MEETING NOTES - FINAL

Royal Wootton Bassett and Cricklade Local Highway and Footway Improvement Group (LHFIG)

Date of meeting: Wednesday October 11th 2023. 6pm Cricklade Town Council offices (113 High Street Cricklade) Chair – Councillor Bob Jones, Highways Officer – Martin Rose

Notes taken by - Martin Rose

	Item		Actions and recommendations	Who
1.		Cllr Bob Jones (Chair), Cllr Allison Bucknell, Cllr Jacqui Lay, Cllr Steve Bucknell, Cllr Mary Champion, Cllr David Bowler, Geoff Greenaway (Purton), Kevin Woolnough (Tockenham), Nic Hughes (RWB),Steve Walls (RWB) Mo Suleman (Lydiard Millicent), Rupert Pearce (Broad Town), Jonathan Hill (Cricklade) Martin Rose (Wiltshire Council - Highways Principal Engineer), Martin Cook (Wiltshire Council - Highways),Martin Smart (Wiltshire Council Technician)		
	Apologies	Robert Collis (Lydiard Tregoze)		
2.	News and Updates	Bob Jones described a proposal to remove Priority A and B lists from future meetings and replace with a single list of live issues to be discussed / updated. The Priority 1 and Priority 2 list of issues for each	Agreed	



		town/ parish will remain and act as pending list. Max of 2 per Town / Parish. A methodology to manage and prioritise future LHFIG requests will be discussed at the January 24 LHFIG meeting.		
3.	LHFIG Budget	Current Balance is £5,147.31	Agreed. Budget figure to be updated upon conclusion of meeting and agreed priorities. Please refer to latest finance sheet	MR
4.	Top 5 Priority Schemes (A	A List)		
	Item	Latest Update	Actions and recommendations	Who
	11-21-2 Bradenstoke Submitted 19/02/21 Dropped kerbs	Site meeting with Milestone undertaken. Dropped kerbs without road closure will be implemented across Boundary Close and St Mary's Close. Scheme implemented. Cost £7834. PC contribution 25%. HIAMS Order M00140	Agreed - Issue to be closed and removed from tracker.	MR
	11-22-16 Cricklade Chelworth X-roads Submitted 03/08/22	Chelworth Crossroads Improvements Proposal for signing and road markings completed and distributed to Cricklade TC for consideration. Agreed that proposal is to be implemented to try and start to address the issues. Overall costs up to £3k will have no contribution from Cricklade TC.	New sign and road markings installed wk commencing 09/10/23. Some members felt this work alone, whilst helpful, would not address the long term problems and that works to alter the geometric layout of the cross roads is required. Future consider to be given to traffic study at junction funded by LHFIG with a view to making	MR



	Works pack submitted to Milestone for programming. HIAMS Order M00300 = £1753.42 https://www.google.com/maps	a bid for a substantive scheme. Suggestion was made re,.a reduction in current speed limit from 60mph (de-restricted) to 50 / 40mph. MJR to discuss in first instance with David Thomas (Head of asset management & commissioning) and report back to members	
11-22-10 Clyffe Pypard and	The Barton. Request for signs and road markings. Rebbell Cottages	Cllr Bucknell explained the history of the issue and reasons why the section adjacent to Rebell	MR /MC
Bushton Submitted 10/07/22	No realistic solution available. Further TEAMS meeting to be arranged. Allison Bucknell, Martin Cook, Steve Hind. Cost estimate approx. £900 for warning sign and 'slow' marking on SW approach to Rebbell Cottages. Implementation can be arranged once 25% contribution from PC of up to £250 is available. https://www.google.com/maps	cottages was addressed rather than 1-3 The Barton requested by the Parish Council. MR / MC to examine if centre lines can be included in the upcoming major maintenance work to address the continuing concerns at 1-3 The Barton. Chairman agreed that the current issue is to be closed and removed from the tracker.	
11-21-8	Request for speed reduction. PC 25% contribution	Purton Parish council remain unhappy following	MR
C34 Purton, Manor Hill	agreed.	the speed limit assessment undertaken by Atkins and recommendation for a 40mph limit.	
Submitted 23/06/21	Site work for Speed limit review undertaken.	Geoff Greenway expressed the PCs safety concerns and set out the reasons (email dated 21/09/23) why the existing 30mph (by the	



	Scheme design and cost estimate distributed to Parish Council for consideration. Approved by Parish Council 25% contribution.		
11-22-02 The Elms/ Washpool Submitted 04/02/22	Speed reduction. Teams meeting undertaken with Parish Council. Issue highlighted and some suggestions made to improve signing and road markings.	Works checked and complete. Awaiting invoicing and final account. PC to be invoiced. Remove from tracker document.	MR
11-22-02	Report being completed for distribution to Purton PC for consideration. The assessment shows 40mph between Purton and Lydiard Millicent. Cost for traffic order process and implementation approx. £8k.Purton PC want 30mph between Purton and Church End but this is not considered acceptable in the report. Purton PC to make request via email to enable further consideration. PC request sent to Atkins for further consideration. Atkins have reviewed and the original review is considered correct, consistent with the approach taken within Wiltshire. https://www.google.com/maps	cemetery entrance) should be extended to cover the Church End junction (distance of 218m) shown as Section 1 on the assessment plan to link up with the proposed 40mph from the Church Lane junction to Lydiard Millicent (section 2 on the assessment plan). MR explained the reasons why the requested would not meet current criteria for rural 30mph limits as set out in page 5 of the assessment report. The chair requested that MR speak to Dave Thomas to see if this issue can be reconsidered. Report back to next meeting. No further Action / remove from Tracker	MR



	Submitted to Milestone for programming. HIAMS order M00188 Order Value £1541.13		
11-20-06 C114 Water Eaton Submitted 20/03/2020 Gates, signs and road	Scheme to be funded by Latton PC £10K budget Site meeting undertaken with Bob Jones to establish a proposal. Initial proposal suggested not approved.	100% contribution of £6,000 from Latton PC.for 40 / 50mph Speed limit. Scheme implemented by end of Oct 23. Final account / cost to be agreed. Latton PC to	MR
markings	Further request to investigate build outs. Wiltshire Council will not allow build outs in unlit areas or on derestricted roads. Bob Jones to discuss with Parvis.	be invoiced. MR to remove from next tracker	
	No engineering resolution had been identified. A speed limit review was considered unlikely to result in a reduction in the limit, however Bob Jones would go to the Parish to ask whether they wish to follow that route.		
	Parish Council have requested speed limit review which has been ordered via Atkins. It was confirmed that the Parish had agreed to contribute 25% of the costs.		
	Atkins have completed review with recommendations of part 50mph and part 40mph. Sent to PC for consideration bearing in mind Biomethane Castle Eaton Ltd application and potential change to traffic volumes.		



Update on Priority B issu	PC have requested changes to be implemented. Advert schedule sent to Traffic Orders team. Advert from 13 th April to 8 th May. If there are no objections to the advert, the implementation can be progressed. Some concerns requiring response resolved. Implementation to be progressed.		
11-21-10 Broad Hinton Submitted 14/08/21	Investigation being undertaken regarding signage and road marking improvements. These have been shared with the Parish Council.	Road marking changes complete. Final account to be agreed. PC to be invoiced for 25% contribution.	MR
Extension to 50mph from Elm Cross to beyond Winterbourne Bassett turning.	It was noted that there may be surfacing work planned at this spot soon. Officers to liaise further to establish most cost-effective approach to implementation. Signing completed. However, road markings not implemented because the maintenance surfacing work was not undertaken at this location. It is understood that maintenance surfacing work was undertaken and the road marking amendments were overlooked by the organiser. Revised road markings will now have to be undertaken from April under the Milestone contract.Road markings on Milestone	MR to Remove from next tracker.	



	programme for end of June. Confirmation of completion required.		
11-22-01 Greenhill Crossroads, Lydiard Millicent Submitted 04/02/22	Greenhill Crossroads speed reduction https://www.google.com/maps/	Replacement sign post ready for SID has been installed by Martin Cook. No cost to LHFIG. Mo Suleman (LMPC) raised his continuing concerns about the crossroads and asked if another examination could take place with a view to identify further possible improvements. MR to prepare outline proposal and report back to next LHFIG meeting. No financial commitment made at this stage.	MR
11-22-08 Cricklade North Wall Submitted 04/04/22	Damaged verge. Site review complete. Implementation considered to be difficult and expensive. Possibility of strengthening kerb by laying honeycomb mesh on top of suitable foundation. Martin Cook to progress. https://www.google.com/maps/ Grasscrete - https://grasscrete.com/grasscrete/	Budget allocation up to £10k currently agreed. Site visit undertaken. 70m+ affected by overrunning. Verge strengthening required. MTC has instructed Milestone to lay compacted road plannings to help reinforce verge before winter. Members agreed to monitor the outcome of plannings before deciding if further action is required i.e. grasscrete. £10k allocation to be removed from finance sheet.	MC



11-23-08	SH / Mo Suleman. Teams meeting undertaken.	Budget allocation up to £10k agreed.	MF
Lydiard Millicent Common Platt safety Submitted 14/02/23	SH has carried out site visit. Current speed limit order 30mph. Street lighting not correct spacing. Further discussions required. https://www.google.com/maps/ MJR – Site meeting held with Cllr Suleman 08/08/23. Common Platt fall within wider 30mph limit but not signed correctly. (Missing repeaters) Footpath Link from The Willows on south side but no link on North side into 'Little Ground. Crossing point is also on the inside of a bend and obstructed by foliage. Options for discussion Create new footpath link on north side Install ped barriers and cut back hedge. Possible 'Peds crossing ahead signs x 2	Proposal presented to group which includes, signing changes, staggered barrier and footpath link from Comon Platt to link with The Willows. Response from LMPC to proposal positive, subject to a few minor changes. Geoff Greenway asked that a copy of proposal is emailed to Purton PC for their input. Contribution from Purton PC may be possible. Members agreed to develop proposal towards implementation, subject to agreement on 3 rd party contributions.	
	2. Speed limit repeater signs and carriageway roundels (if applicable).		
	3. Not suitable for 20mph limit or formal traffic calming (humps etc).		
	Plan submitted to PC for consideration on 14th September		



11-21-01 Lyneham Visibility at Tesco Submitted 19/02/21	Being assessed. Possible low-cost lining scheme, Removing edge line and including H bar in front of access. https://www.google.com/maps/ Allison Bucknell to discuss with PC to find out whether a solution is still required.	Allison Bucknell to discuss with PC to find out whether a solution is still required. Options provided to Cllr Bucknell who will issue to PC for comment. Update at next meeting. No financial commitment currently.	AB
11-23-12 B4533 Purton Stoke, speed reduction Submitted 02/09/22	Signing and road marking scheme being developed and to be shared when complete. https://www.google.com/maps/ The PC want speed reduced. Speed limit review to be considered. Budget allocation up to £10k agreed	Sign Proposal prepared. Issued to Purton PC and John Crawford (Purton Stoke Traffic Action group) for comments. No response to date. Cost estimated at £4,710.00. Discussion took place re. hedges obscuring visibility at common Lane junction. Geoff Greenway indicated would still like to the 50mph speed limit reduced. It was agreed was agreed by members to proceed with the current signing and lining scheme to review the speed limit issue once the changes have had time to bed in i.e. 6-12 months Query re. 25% contribution fom PC as not shown on finance sheet. MR to email clerk	MR
11-22-14 Broad Hinton Junction signing	Give way sign obscured by hedge growth at the junction of Broad Hinton / B4041. Maintenance required to cut hedge which is encroaching into the		MR



Submitted 22/08/22	carriageway. Give Way sign can be relocated up to 12m from the give way lines. https://www.google.com/maps/ Local highways to issue Section 154 letter to property owner requesting hedge cut back	Members agreed to consider Advance Give Way sign (possibly on offside) and SLOW marking to provide additional warning of junction to drivers. MR to prepare plan / cost and report back to group. No financial commitment currently	
Cricklade, Swindon Rd Submitted 09/02/22 Speed limit on approach to Cricklade from the east.	Existing traffic order information obtained but nothing available to determine the speed limit within the street lit area. Speed limit review required from the A419. Cost not for CATG as this is an anomaly which needs to be resolved within Highways. Atkins have been requested to undertake a speed limit review. Site work for speed limit review undertaken. Proposal to be advertised. Issue with part of existing street lighting within National Highways maintainable carriageway. Discussions with NH ongoing. https://www.google.com/maps/ Site visit undertaken with Cllr Jones. Length of road under WC control not NH. Extension of 30mph limit can be achieved as part of restricted roads order	Proposal Plan agreed by Cricklade TC. Cost estimate £2632.84. Proposal presented to group who agreed to proceed to implementation. Cricklade TC 25% contribution (£675)	MR



New Issues Submitted	since last meeting.	
		N
<mark>11-23-17</mark>	Greatfield - Residential area near the Greatfield	Note – issue to be moved to 8. 'Prioritisation of
	Garden Centre.	issues' (1/2) on next tracker.
Lydiard Millicent –		Group agreed that a 20mph limit would not be
Greatfield	"Consideration should be given to slowing down	feasible would not be feasible, but members felt
Submitted 07/08/23	approaching traffic from the current 60mph to 30mph	·
	and installing a 20mph speed restriction along the	some safety measures are required. MR
	residential area, In addition, consideration should be	suggested that topo survey required to draw up
	given to protecting the residential area further from	options. MR to seek topo costs and report back
	speeding traffic by the installation of road humps or	to next meeting.
	chicanes"	
	https://www.google.com/maps/	
<mark>11-23-18</mark>	"Tockenham Court Farm has seen an increase in	Note – issue to be moved to 8. 'Prioritisation of
	large equine vehicles moving between the farm and	issues' (1/2) on next tracker
Tockenham	the A3102 on the C120. On this narrow stretch of road	Site Meeting to be arranged between Kevin
	on a sharp bend these vehicles and other motorists".	Woolnough and MR
Submitted 17/09/23		Woolilough and MK
	Request for formal passing bay. approx 150mts south	
	of Shaw Farm (just after a field entrance)	
	https://what3words.com/perfected.plant.coaching	
<mark>11-23-19</mark>	"There exists three vehicle passing places along the	Note – issue to be moved to 8. 'Prioritisation of
	C120, one of which has developed through use	issues' (1/2) on next tracker.
Tockenham	between A3102 and centre of West Tockenham.	
	1.Between Heron Pond House and Rye Cottage. (This	
Submitted 17/09/23	is the one which has developed through use).	



		2.Opposite Becketts House (this is an official passing place). 3.Immediately South of Red Lion Cottage. (Believed to be official). Request for no parking / Passing bay signs at the	Site Meeting to be arranged between Kevin Woolnough and MR
		location above https://what3words.com/cigar.butternut.madder (Becketts house) https://what3words.com/prowling.thuds.solve (Heron Pond house) https://what3words.com/enclosing.detergent.racks (red Lion cottage)	
7.	Dropped Kerb requests 2023/24	1. Junction of Stoneover Lane and Shakespeare Rd https://www.google.com/maps/ 2. Junction of Longleaze and Queens Road https://www.google.com/maps 3. Junction of Queens Road and Everley Road https://www.google.com/maps 4. Junction of Queens Road and Rylands Way https://www.google.com/maps 5. Betjeman Avenue at the junction with Coleridge Close.https://www.google.com/maps 6. Fairfield and Showfield – (This is an area with a high proportion of elderly people and probably	Note Typical cost per pair of dropped kerbs is £1800 - £2000. Group agreed that further work is required to prioritise dropped kerbs sites. Purton PC have 5 no. sites which they wish to submit for consideration which missed 29/09/23 deadline. MR to meet with Steve Walls to agree priority sites for RWB incl. Fairfield & Showfield MR to prepare outline cost estimates for sites and report back to Jan 24 meeting for final agreement & prioritisation.



	a n and diff chi	bility scooters. This needs inspection. There are umber of places where a path ends at the kerb d there is no drop kerb making the area more icult to navigate for the elderly and those with ldren and push chair) Area wide 12+ sites. bs://www.google.com/maps/			
	1. Imp	orovement of existing dropped curb at War morial (corner of C414 and Hook Street) https://www.google.com/maps Both sides to entrance of Bolingbroke Close https://www.google.com/map			
8.					
	To agree promisation of issues bere	ow should arry priority 74B issues be completed			
	PARISHES	PRIORITY 1	PRIORITY 2		
	PARISHES Broad Town	PRIORITY 1 11-23-4 40mph speed limit request along C415 (Broadacres northwards) PC to arrange metrocount to check current speeds. Issue with metro count in 60mph limit - MR to speak to traffic survey team	PRIORITY 2		



Cricklade	11-23-14 Review of disabled parking bays (duplicate of 11-23-7) 25% To paid for by Cricklade TC. Signs identified and designs prepared. Approx Cost £400. Group agreed to proceed Move to current schemes (old Priority A)		
Latton	11-22-7 traffic calming https://www.google.com/maps/ On hold		
Lydiard Millicent	11-23-09 Speeding outside the Church https://www.google.com/maps/ MR to look at site and report back to group		
Lydiard Tregoze	11-23-2 Hook, C414/ Hook Street https://www.google.com/maps/ PC to resubmit issue	11-23-5 Hook, pedestrian safety Full top survey required to be funded by PC	
Lyneham & Bradenstoke	Preston signs MR to speak to Cllr Bucknell		
Marston Meysey			
Purton	11-22-9 Mustang Way, Moulden View – No waiting – Give way to be installed		
Royal Wootton Bassett	11-23-6 Speed of vehicles along Whitehill Lane https://www.google.com/maps Awaiting metrocount scheduled for Nov 23	11-22-13 Community garden nature reserve – ROW issue MR to speak to Alison Rasey from Countryside team	
Tockenham	See above	See above	



	Broad Hinton and Winterbourne					
	Bassett					
9.	Minor Signing schemes to be paid for by Town/ Parish Councils					
	A – Directional & Misc signs in Cricklade - MJR - To be discussed with TC B – Hoggs Lane Purton – Unsuitable for HGV signs - MR to progress					
10	Date of Next Meeting					
	Further meeting dates agreed:					
	6pm Wednesday 10 th January 2024					

Royal Wooton Bassett & Cricklade Local Highways & Footway Improvement Group

Highways Traffic Officer - Martin Rose

Area Highway Engineer – Martin Cook

11. Environmental & Community Implications

11.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

12. Financial Implications

12.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett & Cricklade Area Board.



12.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Royal Wootton Bassett & Cricklade Area Board will have a remaining Highways funding balance of: £28,847.31

13. Legal Implications

13.1. There are no specific legal implications related to this report.

14. HR Implications

14.1. There are no specific HR implications related to this report.

15. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

16. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

17. Recommendations to Royal Wootton Bassett & Cricklade Area Board.

- 11-22-08 Cricklade North Wall to be removed from tracker following localised maintenance work. Allocation of £10,000 to be returned to overall funding pot.
- 11-23-08 Common Platt Lydiard Millicent. Progress outline scheme for Common Platt and allocate funding of £10,000. 25% contribution from Lydiard Millicent Parish Council (TBC)
- 11-22-3 Swindon Rd. £2632.84. Extension of 30mph speed limit. Proceed to implementation and allocate funding of £2700. Cricklade TC 25% contribution (£675)
- 11-23-17 Lydiard Millicent Greatfield. Move to Priority Scheme. No funding allocation at present.
- 11-23-14 Review of disabled parking bays on High Street (duplicate of 11-23-7) Proceed to Implementation and allocate funding of £400.00 (25% contribution from Cricklade TC)